



AMHA STEWARD REPORT

Please complete this form legibly, completely and return with all additional paperwork to:

AMHA

5601 South Interstate 35, Alvarado, TX 76009

Name of Show _____

Show Location _____ AMHA Region # _____

Show Date _____

Measurement Stick Name or Type _____

**This report must be postmarked within ten (10) days after the completion of the show BY THE STEWARD.
You may be fined \$25.00 for non compliance of this request.**

Show Manager\
Contact Name _____

Address _____ Phone # _____

City\State _____ Zip _____

Show Secretary _____

Address _____ Phone # _____

City\State _____ Zip _____

Stewards please indicate appropriate number of sheets or forms collected.

# Horses Measured:	_____	AMHA Member Applications:	_____
Protest(s):	_____	Youth Member Applications:	_____
Show Evaluations:	_____	Violations:	_____
Other:	_____	Description:	_____

Stewards are governed by the provisions of the current AMHA Rulebook. Stewards are responsible for a complete knowledge of the regulations, duties, and authority, which pertain to their office. Stewards are reminded that they have **no** authority in connection with the management or judging of the show. Stewards shall keep themselves available to judges, exhibitors, and management to clarify the application of the rules involved. It is their duty to observe and report immediately any instance of a violation of the rules to the management and make recommendations for the improvement of the show. **Violations and recommendations must be included in this report.**

It is obvious; however, complete as rules may be, they can never cover all possible situations that may arise. If a matter can't be solved by interpreting the rules to the letter, the solution to be adopted by those responsible should follow as closely as possible the principle and spirit of the rules.

1. Was any judge different from the ones published in the class list?
If answer is YES, list them. _____

2. Indicate names of all **Apprentice Judges/Stewards**.

Name _____ Address _____ AMHA Member # _____

Name _____ Address _____ AMHA Member # _____

3. What time did the show **Start** and **End** each day?

4. Were there an adequate number of people available to properly staff and run the show? Yes ___ No ___

If answer is **NO**, Explain in detail _____

5. Was management cooperative with exhibitors? Yes ___ No ___

If answer is **NO**, Explain in detail _____

6. Were performance patterns and courses posted in a timely manner? Yes ___ No ___

If answer is **NO**, Explain in detail _____

7. Were contacts for the following posted and available at the show?

Veterinarian Yes ___ No ___ Name _____

Doctor/EMT Yes ___ No ___ Name _____

8. Show Grounds Conditions. (*Use Separate Sheet if Needed*)

Food & Refreshments available Yes ___ No ___ If No, Explain: _____

PA System Adequate Yes ___ No ___ If No, Explain: _____

Grounds Properly Lighted Yes ___ No ___ If No, Explain: _____

Adequate Stabling Yes ___ No ___ If No, Explain: _____

Watering and Bathing Facilities Yes ___ No ___ If No, Explain: _____

Handicap Accessible Yes ___ No ___ If No, Explain: _____

9. Was the coordination and communication between show personnel efficient?
(Example: announcer, ringmaster, gate person, secretary, show office etc.) Yes___ NO___

If answer is **NO**, Explain in detail. _____

10. Was the show run in accordance with **AMHA Rules**? Yes___ NO___

If answer is **NO**, Explain in detail. _____

11. **Dimensions** of Show Arena (s) _____

Condition of Show Arena (s) _____

12. Was a suitable warm up area provided prior to classes? Yes___ NO___

If answer is **NO**, Explain in detail. _____

13. Were animals measured in accordance with AMHA Rules? Yes___ NO___

If answer is **NO**, Explain in detail. _____

14. Indicate the type of surface used for measuring. _____

15. Indicate how many horses were measured: _____

16. Please indicate the total number of horses shown at this show _____

17. Were any horses disqualified for **excessive height**?

Registered Name _____

AMHA Registration # _____ Owner _____

Explanation _____

Registered Name _____

AMHA Registration # _____ Owner _____

Explanation _____

RECOMMENDATIONS

List **outstanding features** of the show, if any. Be specific in your answer.

List features that **need improvement** or correction, if any. Be specific in your answer.

Steward reports unsigned, incomplete, or not received in the AMHA office within ten (10) days of show completion will be susceptible to a fine and/or loss of steward privileges.

Please Print the Following Information

Steward Name: _____ AMHA Membership #: _____

Address: _____ City/State: _____

Email address: _____ Ph _____

Steward Signature _____ *Date Completed* _____

REPORT OF ADDITIONAL INFORMATION, INCLUDING PROTESTS & VIOLATIONS OF RULES

As the official steward one must clarify the application of AMHA rules and investigate all situations so as to promote a smooth-running show. In most cases problems are resolved before violations occur or protests need to be made. **For the record, state in full the specific nature of the event(s) and how they were resolved.** Include names, addresses, and membership numbers when applicable. Keeping communications open between approved Show and AMHA offices are the key tools to protecting the interest of all parties. Use additional sheet if necessary.